

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, August 26, 2015
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
Len Racher	Director of Facilities & Operations (South)
Byron Peters	Director of Planning & Development
Fred Wiebe	Manager of Utilities
Grant Smith	Agricultural Fieldman
Carol Gabriel	Manager of Legislative & Support Services
Alexandra Codispodi	Municipal Intern

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on August 26, 2015 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:00 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 15-08-563 **MOVED** by Councillor Braun

That the agenda be approved with the following changes:

Add 4. b) Delegation – Audrey Randle

Move Item 11. e) to 4. b) Delegation – Audrey Randle

Move Item 15. b) Out of Camera

Add 15. b) In-Camera Labour – Councillor/Staff Relations

Add 15. a) In Camera Legal – Sand Hills Road

Add to Information – Canadian Grain Commission

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the August 11, 2015 Regular Council Meeting

MOTION 15-08-564

MOVED by Deputy Reeve Sarapuk

That the minutes of the August 11, 2015 Regular Council meeting be approved as AMENDED.

CARRIED

DELEGATION:

4. b) Audrey Randle

**PLANNING &
DEVELOPMENT:**

11. e) Surveyor Cost Sharing Request for Plan 5999CL, Lot E (Fort Vermilion)

MOTION 15-08-565
Requires 2/3

MOVED by Councillor Paul

That Mackenzie County cover the cost of the investigation survey for Plan 5999CL, Lot E with funding coming from the General Operating Budget.

CARRIED

Reeve Neufeld recessed the meeting at 10:45 a.m. and reconvened the meeting at 10:55 a.m.

MOTION 15-08-566

MOVED by Councillor Bateman

That the County obtain a copy of the investigation survey for Plan 5999CL, Lot E and request that the responsible party reimburse the County for the cost of the investigation survey.

CARRIED

MOTION 15-08-567

MOVED by Councillor Driedger

That Council move in-camera at 10:58 a.m. to discuss the School

Resource Officer Position and the Council Relationship Workshop.

CARRIED

Members of administration left the meeting with the exception of the Chief Administrative Officer.

DELEGATIONS: 4. a) **S/Sgt. Jeff Simpson, Fort Vermilion RCMP**

MOTION 15-08-568 **MOVED** by Councillor Derksen

That council move out of camera at 11:59 a.m.

CARRIED

MOTION 15-08-569 **MOVED** by Councillor Bateman

That the School Resource Officer Position be implemented as Option 1 as amended.

CARRIED

MOTION 15-08-570 **MOVED** by Deputy Reeve Sarapuk

That the Council Relationship Workshop be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 12:04 p.m. and reconvened the meeting at 12:44 p.m.

Members of administration rejoined the meeting.

MOTION 15-08-571 **MOVED** by Councillor Wardley

That the RCMP report be received for information.

CARRIED

GENERAL REPORTS: 5. a) **Letter to Minister of Agriculture (ADDITION)**

MOTION 15-08-572 **MOVED** by Deputy Reeve Sarapuk
Requires Unanimous

That a letter be sent to the Minister of Agriculture requesting an extension to October 31, 2015 for head tax and grazing leases.

CARRIED UNANIMOUSLY

TENDERS:

6. b) Zama Property Disposal

MOTION 15-08-573

MOVED by Councillor Wardley

That the “Zama City Property Sale and Clean-up” Request for Proposals be re-advertised with a closing date of October 13, 2015.

CARRIED

COMMUNITY SERVICES:

8. a) Appointment of Deputy Fire Chief – Fort Vermilion Fire and Rescue

MOTION 15-08-574

MOVED by Councillor Paul

That Allister Stephen McGean be appointed as the Deputy Fire Chief for the Fort Vermilion Fire Department for a two year term.

CARRIED

UTILITIES:

9. a) La Crete – Raw Water Truckfill Upgrade

MOTION 15-08-575

Requires 2/3

MOVED by Councillor Derksen

That an additional \$17,100 be added to the La Crete – Raw Water Truckfill Upgrade project with funds coming from the Water Upgrading Reserve with the new total budget being \$58,000.

CARRIED

OPERATIONS:

10. a) Policy PW004 Winter Road Maintenance

MOTION 15-08-576

MOVED by Councillor Bateman

That Policy PW004 Winter Road Maintenance be amended as presented.

CARRIED

TENDERS:

6. c) Sale of County’s Assets (Units 1146, 1648, Portable Skid Shack)

MOTION 15-08-577

MOVED by Councillor Wardley

That the tenders for the Unit numbers 1146, 1648, and the portable skid shack be opened.

CARRIED

Bids Received:

Unit 1146

Checkmark Services	\$1,050.00
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Unit 1648

Tanner Paul	\$ 451.00
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Portable Skid Shack

High Level Rural Hall	\$ 1.00
Jake Krahn	\$1,000.00
Curtis Peters	\$2,700.00

MOTION 15-08-578

Requires 2/3

MOVED by Deputy Reeve Sarapuk

That Unit number 1146 (Dodge Ram 1500 single cab 2 wheel drive truck), Unit number 1648 (Dodge 2500 quad cab 4 wheel drive truck), and the Portable Skid Shack be awarded to the highest bidder.

CARRIED

PUBLIC HEARINGS:

7. a) Bylaw 998-15 Plan Cancellation for Consolidation Purposes Plan 092 9760, Block 1, Lot 1 (Pt. of SW 7-107-13-W5M) (La Crete Rural)

Reeve Neufeld called the public hearing for Bylaw 998-15 to order at 1:16 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 998-15 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Plan Cancellation for Consolidation Purposes. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on July 29, 2015.

Reeve Neufeld asked if Council has any questions of the proposed Plan Cancellation for Consolidation Purposes. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 998-15. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 998-15. There was no one present to speak to the proposed Bylaw.

Reeve Neufeld closed the public hearing for Bylaw 998-15 at 1:18 p.m.

MOTION 15-08-579 **MOVED** by Councillor Braun

That second reading be given to Bylaw 998-15, being a Plan Cancellation Bylaw to cancel and consolidate Plan 092 9760, Block 1, Lot 1 back into the quarter from which it was taken.

CARRIED

MOTION 15-08-580 **MOVED** by Councillor Knelsen

That third reading be given to Bylaw 998-15, being a Plan Cancellation Bylaw to cancel and consolidate Plan 092 9760, Block 1, Lot 1 back into the quarter from which it was taken.

CARRIED

OPERATIONS: **10. b) Second Access Plan 1425TR Block 06 Lot 12**

MOTION 15-08-581 **MOVED** by Councillor Braun

That the second access request on Plan 1425TR, Block 06, Lot 12 be APPROVED.

CARRIED

10. c) Zama Road Frost Heave

MOTION 15-08-582 **MOVED** by Councillor Bateman

Requires 2/3

That the Zama Road frost heave be repaired with hot mix patch with funding coming from the Operating Reserve.

CARRIED

**PLANNING &
DEVELOPMENT:**

11. a) Bylaw 1001-15 Plan Cancellation for Consolidation Purposes Plan 002 4196, Block 1, Lot 1 (SW 5-105-14-W5M) (La Crete Rural)

MOTION 15-08-583

MOVED by Councillor Braun

That first reading be given to Bylaw 1001-15, being a Plan Cancellation Bylaw to cancel and consolidate Plan 002 4196, Block 1, Lot 1 back into the quarter from which it was taken, subject to public hearing input.

CARRIED

11. b) Bylaw 1002-15 Plan Cancellation for Consolidation Purposes Plan 2938RS, Block 10, Lots 5 & 6 (5203-48th Ave & 4701-52nd Street in Fort Vermilion)

MOTION 15-08-584

MOVED by Deputy Reeve Sarapuk

That first reading be given to Bylaw 1002-15, being a Plan Cancellation Bylaw to cancel and consolidate Plan 2938RS, Block 10, Lots 5 & 6 into one lot, subject to public hearing input.

CARRIED

11. c) Bylaw 1003-15 Land Use Bylaw Amendment to Rezone Plan 042 2403, Block 1, Lot 1 (Pt. of SW 30-104-14-W5M) from Agricultural "A" to Public Institutional "P" (Buffalo Head Hills Area)

MOTION 15-08-585

MOVED by Councillor Derksen

That first reading be approved for Bylaw 1003-15 being a Land Use Bylaw amendment to rezone Plan 042 2403, Lot 1 (Pt. of SW 30-104-14-W5M) from Agricultural "A" to Public/Institutional District "P" for the purpose of complying with the Land Use Bylaw, subject to input public hearing.

CARRIED

11. d) Airports Update - PAPI lights and GPS approaches

MOTION 15-08-586

MOVED by Councillor Braun

That the airports update be received for information.

CARRIED

11. f) Development Statistics Report January to June 2015

MOTION 15-08-587

MOVED by Councillor Wardley

That the development statistics report 2015 January to June be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 2:10 p.m. and reconvened the meeting at 2:24 p.m.

TENDERS:

6. a) Request for Proposals - Blue Hills Erosion Repair

MOTION 15-08-588

MOVED by Councillor Knelsen

That the Blue Hills Erosion Repair project request for proposals be opened.

CARRIED

Proposals Received:

Buffalo Head Ventures	\$ 70,109.00
Northern Road Builders	\$187,175.00
Outback Ventures	\$239,233.37

MOTION 15-08-589

MOVED by Councillor Jorgensen

That administration review the Blue Hills Erosion Repair project proposals and that the awarding of the project be tabled to the end of the meeting.

CARRIED

FINANCE:

12. a) Short Term Investment (ATB Financial – Notice Demand Accounts)

MOTION 15-08-590

Requires 2/3

MOVED by Councillor Wardley

That three Notice Demand Accounts be set up with ATB Financial.

CARRIED

12. b) 2015 Agricultural Fair Financial Update

MOTION 15-08-591

MOVED by Councillor Jorgensen

That the Agricultural Fair and Tradeshow financial update be received for information.

CARRIED

12. c) Bylaw 1005-15 Fee Schedule Bylaw

MOTION 15-08-592

Requires 2/3

MOVED by Councillor Wardley

That first reading be given to Bylaw 1005-15 being the Fee Schedule Bylaw for Mackenzie County as amended.

CARRIED

MOTION 15-08-593

Requires 2/3

MOVED by Councillor Braun

That second reading be given to Bylaw 1005-15 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 15-08-594

Requires Unanimous

MOVED by Councillor Knelsen

That consideration be given to go to third reading of Bylaw 1005-15 being the Fee Schedule Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 15-08-595

Requires 2/3

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1005-15 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

ADMINISTRATION:

13. a) 2015 Municipal Census

MOTION 15-08-596

MOVED by Councillor Braun

That the 2015 municipal census forms be submitted to Alberta Municipal Affairs.

CARRIED

13. b) La Crete Salt & Sand Shed – Insurance Claim

MOTION 15-08-597 **MOVED** by Councillor Wardley

That the Public Works Committee be authorized to review the La Crete salt & sand shed quotations, options, and full costing and bring back a recommendation to Council.

CARRIED

TENDERS: **6. a) Request for Proposals - Blue Hills Erosion Repair**

MOTION 15-08-598 **MOVED** by Councillor Derksen

That the Blue Hills Erosion Repair project be awarded to Northern Road Builders.

CARRIED

**INFORMATION/
CORRESPONDENCE:** **14. a) Information/Correspondence**

MOTION 15-08-599 **MOVED** by Councillor Jorgensen

That the Agricultural Service Board be requested to invite Garth Steidl from the Canadian Grain Commission to meet with local grain producers to discuss grain transportation issues.

CARRIED UNANIMOUSLY

MOTION 15-08-600 **MOVED** by Councillor Jorgensen

That a letter be sent to Alberta Environment and Parks indicating our support to eradicate all disease risk bison from the Wood Buffalo National Park as identified in the Managing Disease Risk in Northern Alberta Wood Bison – Outside of Wood Buffalo National Park July 2015 Progress Report.

CARRIED

MOTION 15-08-601 **MOVED** by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

Reeve Neufeld recessed the meeting at 3:30 p.m. and reconvened the meeting at 3:40 p.m.

**IN-CAMERA
SESSION:**

15. In-Camera Session

MOTION 15-08-602

MOVED by Deputy Reeve Sarapuk

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:40 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

MOTION 15-08-603

MOVED by Councillor Driedger

That Council move out of camera at 4:14 p.m.

CARRIED

15. a) Legal – Sand Hills Road

MOTION 15-08-604

MOVED by Deputy Reeve Sarapuk

That administration further review and bring back additional information regarding access issues on the Sand Hills Road.

CARRIED

NOTICE OF MOTION:

16. a) Ward Boundary Review

Councillor Braun brought forward a Notice of Motion that further discussion regarding ward boundary changes be held at the Organizational Meeting in October 2015 using the 2015 municipal census data.

**NEXT MEETING
DATES:**

17. a) Regular Council Meeting
Tuesday, September 8, 2015

10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **18. a) Adjournment**

MOTION 15-08-605 **MOVED** by Deputy Reeve Sarapuk

That the council meeting be adjourned at 4:16 p.m.

CARRIED

These minutes were approved by Council on September 8, 2015.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

